GENERAL BROWN CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION

17643 Cemetery Road - P.O. Box 500 - Dexter, New York 13634

REGULAR MEETING

March 9, 2020 - 5:00 p.m.

General Brown Room – Jr.-Sr. High School

Preliminary

AGENDA

REGULAR MEETING - 5:00 P.M.

Call to Order - Pledge of Allegiance

A. APPROVAL OF AGENDA

B. ANTICIPATED REQUEST FOR EXECUTIVE SESSION

- A motion is requested to enter executive session for discussion of collective negotiations regarding the School Related Professionals (SRP) Union pursuant to Article 14 of the Civil Service Law.
- 2. A motion is requested to adjourn the executive session and reconvene the regular meeting.
- C. PRESENTATIONS None at this time
- D. PUBLIC COMMENT REQUESTS -

E. CONSENT AGENDA

- 1. Approval of Minutes as listed:
- February 10, 2020 Regular Meeting
- 2. Approval of Building and Grounds Requests as listed:
- JSHS turf field Various dates and times from February 25 May 5, 2020 as per schedule Men's and Women's Lacrosse practice Jefferson Community College
- JSHS new gym March 6, 2020 from 5:30 p.m. to 8:30 p.m. Youth Dodgeball Tournament 2020 Prom Lock-In Committee
- BGP baseball/softball fields Mondays through Saturdays April 16 July 31, 2020 from 5:30 p.m. to 9:00 p.m. weekdays and 10:00 a.m. to 4:00 p.m. Saturdays 2020 Summer Baseball / Softball Program Dexter Citizens Committee
- JSHS auditorium June 19-20, 2020 Friday from 4:00 p.m. to 10:00 p.m. and Saturday from 10:00 a.m. to 10:00 p.m. Dance World rehearsal and recital
- JSHS gymnasiums/weight room/5 classrooms October 24, 2020 from 6:00 a.m. to 8:00 p.m. Pop Warner Junior League Football of Greater Watertown Youth Cheer Camp
- 3. Approval of Conferences and Workshops as listed:
- 4. Approval of Conferences and Workshops as per My Learning Plan Report
- 5. Approval of Financial Reports / Warrants for January 2020

F. REGULAR AGENDA

Other Discussion and Action Items:

Board Member Reports / Staff Member Reports and Presentations

- 1. Comments / Information from Board Members
- 2. Staff Member Reports
- 3. Staff Member Presentations None at this time

Items for Board Information / Discussion

- Board Information Invitation to Jefferson-Lewis BOCES Annual Dinner Meeting Tour of the HGS Technical Center, 5836 State Route 12, Glenfield, NY followed by dinner and presentation of the Proposed 2020-2021 BOCES Budget – April 8, 2020. Please RSVP by March 30th.
- 5. Board Information Letter from BOCES Board of Education candidate Grace H. Rice
- 6. Board Information –2nd Quarter Marking Period Data Elementary

- 7. Board Information PIVOT Student Assistance Program First Semester Report for 2019-2020
- Board Information Term expiration for members of the General Brown Central School District Board of Education are listed below. Petitions are available and will be accepted in the Office of the District Clerk until 5 PM on Monday, April 20, 2020.
 - 2020 Albert Romano, Jr.
 - 2020 Natalie Hurley
 - 2021 Daniel Dupee II
 - 2021 Jamie Lee
 - 2021 Kelly Milkowich
 - 2022 Sandra Young Klindt
 - 2022 Tiffany Orcesi
- 9. Board Discussion Video taping of Board meetings

Items for Board Discussion / Action

- 10. Board Discussion / Action Additional Board Meeting / Work Session
- 11. Board Discussion / Action Approval of the Madison-Oneida BOCES Services Request Form / Contract for 2020-2021: BE IT RESOLVED that the General Brown Central School District Board of Education takes action to approve participation in the specific services marked positively on the 2020-2021 Madison-Oneida BOCES Services Commitment Form, effective July 1, 2020.
- 12. Board Action **BE IT RESOLVED** that the General Brown Central School District Board of Education takes action for the appointment of the Independent (External) Auditor Service RFP as follows:

External Audit Services									
Bowers Company CPA's PLLC	2020-2021	\$16,500							
	2021-2022	\$17,050							
	2022-2023	\$17,600							
	2023-2024	\$18,175							
	2024-2025	\$18,750							

- 13. Board Discussion / Action Approval of the 2020-2021 General Brown DISTRICT and 10-MONTH STAFF Calendars
- 14. Board Discussion / Action Approval of the 2020-2021 Board of Education Meeting Schedule
- 15. Board Action Approval of donation totaling \$113 from Community Bank, N.A.
- 16. Board Action Approval of donation totaling \$150 for our FIRST®Tech Challenge Robotics Team
- 17. Board Action Approval of Committee on Special Education Reports

G. ITEMS FOR BOARD ACTION - PERSONNEL

- 18. Board Action Personnel changes as listed:
- (A) Retirements: None at this time
- (B) Resignations:

Name	Position	Effective Date
Matthew McCarthy	Science Teacher	08/31/2020

(C) Appointments:

Name	Position	Annual Salary / Rate of Pay	Probationary or Tenure Track Appt. (if applicable)	Effective Date
Amy M. Schultz	4-Hour Aide	\$12.00 per hour	n/a	03/10/2020
Maria P. Castillo-Brandle	Substitute Bus Driver	\$15.14 per hour	n/a	03/10/2020

Joshua D. Hunt	Substitute Teacher	\$85 per day	n/a	03/10/2020
Matthew McCarthy Driver Education Teacher		\$67,445 annually -Step 19 (M+9)	3-year probationary tenure	09/01/2020
			appt. in the area of Driver Edu.	

(D) PAID Coaching Appointments:

Name	Spring 2020 Sports	Coaching Certification	Effective Date
Jared R. Knowlton	Varsity Baseball	Teacher-Coach*	03/16/2020
Alan D. Rawleigh	Varsity Baseball Assistant	Temporary Coaching License****	03/16/2020
Eric D. Phillips	Junior Varsity Baseball	Teacher-Coach*	03/16/2020
Ryan J. Paige	Modified Baseball	Temporary Coaching License 1st Renewal****	03/30/2020 *Pending CPR/1st
			Aid renewal course 3/13/2020
Lindsay Hanson	Varsity Softball	Teacher-Coach*	03/16/2020
Lindsay Labiendo	Varsity Softball Assistant	Teacher-Coach*	03/16/2020
Nicholas B. Elkin	Modified Softball	Teacher-Coach*	03/30/2020
Richard J. Purvis	Varsity Boys Lacrosse	Professional Coaching License****	03/16/2020
Chad W. Parker	Varsity Boys Lacrosse Assistant	Professional Coaching License****	03/16/2020
Andrew R. Derouin	Junior Varsity Boys Lacrosse Asst.	Temporary Coaching License 1st Renewal****	03/16/2020
Christopher R. Delano	Modified Boys Lacrosse	Professional Coaching License****	03/30/2020
Katie L. St. Pierre	Varsity Girls Lacrosse	Teacher Coach*	03/16/2020
Bryan Fazio	Girls Lacrosse Assistant	Professional Coaching License****	03/16/2020
Hannah E. Peebles	Junior Varsity Girls Lacrosse	Temporary Coaching License****	03/16/2020
Hailey J. Pooler	Modified Girls Lacrosse	Temporary Coaching License****	03/30/2020
James W. Covey	Golf	Teacher-Coach*	03/16/2020

(E) UNPAID Coaching Appointments:

Name	Spring 2020 Sports	Coaching Certification	Effective Date		
Matthew M. Milkowich	Modified Girls Lacrosse Assistant	Temporary Coaching License 2 nd to 4 th Renewal****	03/30/2020		

Coaches possess the following [as mandated by NYSED]:

<u>Teaching Certificate:</u> Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance / [Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences as required] *

Non-Teaching Temporary or Professional Coaching License and/or 2nd - 4th Renewal as required: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance ****

H. ITEMS FOR BOARD ACTION - FINAL FINGERPRINT CLEARANCE

- 19. FINAL Fingerprint Clearance Upon the recommendation of the Superintendent of Schools WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees' fingerprints for employment have been submitted to NYSED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received <u>FINAL CLEARANCE</u> from SED:
 - Joshua D. Hunt Substitute Teacher
 - Ryan J. Paige Coach

. SUPERINTENDENTS' REPORTS

- 20. Board Information / Discussion Presentation of the tentative Spending Plan and estimated tax levy impact
- 21. Assistant Superintendent Mrs. Smith
- 22. Superintendent Mrs. Case

J. CORRESPONDENCE & UPCOMING EVENTS

23. Correspondence Log

K.	ITEMS FOR NEXT MEETING - Monday, April 6, 2020 - Regular Meeting will begin at 5:30 p.m. in the General Brown Room
	24

L. MOTION FOR ADJOURNMENT

25. There being no further business or discussion, a motion is requested adjourn the regular meeting.

^{*}Items added after the preliminary agenda was sent to the Board of Education.

GENERAL BROWN CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION

17643 Cemetery Road - P.O. Box 500 - Dexter, New York 13634

REGULAR MEETING

February 10, 2020 - 5:30 p.m.

Brownville-Glen Park Elementary School - Cafeteria

Unapproved MINUTES

REGULAR MEETING

The meeting was called to order at 5:30 p.m. by President Klindt, followed by the Pledge of Allegiance.

MEMBERS PRESENT - Sandra Young Klindt, President; Natalie Hurley, Vice President; Daniel Dupee II; Tiffany Orcesi; Jamie Lee; Albert Romano, Jr.; Kelly Milkowich

OTHERS PRESENT – Barbara J. Case, Superintendent; Lisa K. Smith, Assistant Superintendent; Gary Grimm, Operations Manager / Transportation Supervisor; Melissa Nabinger, Director of Student Services; Nicole Donaldson, Principal Jr.-Sr. High School; Laurie Nohle, Assistant Principal Jr.-Sr. High School; David Ramie, Principal Dexter Elementary; Joseph O'Donnell, Principal Brownville Glen Park Elementary; Debra L. Bennett, District Clerk; Faculty; Students

A. PRESENTATIONS

Classroom presentations by 4th Grade Co-Teachers Sherri Nichols, Laurie Comins, Paula Ahlheim, Lisa Sampson

B. APPROVAL OF AGENDA

Motion for approval by Natalie Hurley, seconded by Tiffany Orcesi, with motion approved 7-0.

C. PUBLIC COMMENT REQUESTS – No requests at this time.

D. CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Kelly Milkowich, and seconded by Jamie Lee - Motion approved 7-0.

- 1. Approval of Minutes as listed:
- January 6, 2020 Regular Meeting
- 2. Approval of Building and Grounds Requests as listed:
- DEX cafeteria March 2 & March 4, 2020 from 6:00 p.m. to 8:00 p.m. Dexter Citizens' Committee Dexter Baseball/
- Softball Sign-ups
- DEX baseball/softball fields Monday-Saturday April 16, 2020 through July 31, 2020 from 5:30 p.m. to 9:00 p.m. weekdays and 10:00 a.m. to 4:00 p.m. Saturdays
- JSHS baseball field Monday-Saturday May 25, 2020 through August 14, 2020 from 5:30 p.m. to 9:00 p.m. weekdays and 10:00 a.m. to 4:00 p.m. Saturdays Dexter Citizens' Committee for 2020 Babe Ruth Baseball Season
- 3. Approval of Conferences and Workshops as listed:
- Jason Valentin Basic Bus Driver Course JLBOCES February 18-21, 2020
- Barbara J. Case Ferrara Fiorenza School Law Briefing Ramada Inn, Watertown February 26, 2020
- Michael Parobeck Ferrara Fiorenza School Law Briefing February 26, 2020
- Barbara J. Case Rural Schools Association of NYS Board of Directors Meeting w/expenses Latham, NY April 24, 2020
- Kristi Bice nVision User Group Meeting JLBOCES May 29, 2020
- Rebecca Flath nVision User Group Meeting JLBOCES May 29, 2020
- 4. Approval of Conferences and Workshops as per My Learning Plan Report
- 5. Approval of Financial Reports / Warrants for December 2019

E. REGULAR AGENDA

Other Discussion and Action Items:

Board Member Reports / Staff Member Reports and Presentations

1. Comments / Information from Board Members – Comments regarding the play *Beauty And The Beast:* Fantastic, Awesome, Professional level of performances, and Wonderful

- 2. Staff Member Reports
- 3. Staff Member Presentations as above

Items for Board Information

- 4. Board Information Members of the Jefferson-Hamilton-Herkimer-Oneida Board of Cooperative Education Services (BOCES) whose terms will expire are listed below. Deadline for receipt of nominations is Wednesday, March 23, 2020.
 - Alice M. Draper Belleville Henderson Central School District Term expires 6/30/2020
 - Jennifer L. Jones Beaver River Central School District Term expires 4/2020 (appointed)
 - Barbara A. Lofink Carthage Central School District Term expires 6/30/2020
 - Grace H. Rice South Lewis Central School District Term expires 6/30/2020
- 5. Board Information Jefferson-Lewis BOCES Component School District Boards of Education and Trustees will vote on the Election and Proposed 2020-2021 BOCES Administrative Budget on Tuesday, April 21, 2020. A special Board of Education meeting for the purpose of the vote/election will be required on that date. Following discussion, the April 21st Special Meeting will be held in the District Conference Room, and will begin at 7:00 a.m.
- 6. Board Information 1st Quarter Marking Period Data for review: JSHS and Elementary
- 7. Board Information Invitation to Jefferson-Lewis School Boards Association's Legislative Breakfast March 6, 2020 Please RSVP by February 28th.

Items for Board Discussion / Action

- 8. Board Action Policy Review
 - 2nd Reading/Adoption (New) **Policy #7470 <u>STUDENT REGISTRATION AND PRE-REGISTRATION TO VOTE</u>**Motion for approval by Tiffany Orcesi, seconded by Daniel Dupee, with motion approved 7-0.
- 9. Board Action BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the General Brown Central School District Board of Education takes action to approve the following: Because six months or more have passed without challenge to the most recent election and budget vote, held May 21, 2019, that the ballot box be opened and the ballots contained therein, together with any unused ballots be destroyed.
 Motion for approval by Tiffany Orcesi, seconded by Albert Romano, with motion approved 7-0.
- 10. Board Action Approval of Biennial Review: **BE IT RESOLVED**, that the General Brown Central School District Board of Education takes action to approve the **Biennial Review of the Plan for Commissioner's Regulations Part 100.11 School Based Planning and Shared Decision Making**

Motion for approval by Natalie Hurley, seconded by Jamie Lee, with motion approved 7-0.

11. Board Action - Adoption of the following Resolution for Lead Evaluator of Teachers:

WHEREAS, the Board of Education has been provided evidence that the following have completed training which meets the requirements of 8 NYCRR 30-2.9 and the General Brown Central School District Annual Professional Performance Review Plan for certification as a Lead Evaluator of Teachers, therefore, BE IT RESOLVED, that upon recommendation of the Superintendent of Schools, the following be certified as Lead Evaluator of Teachers:

Melissa Nabinger (11/18/2019)

Motion for approval by Kelly Milkowich, seconded by Albert Romano, with motion approved 7-0.

12. Board Action – Approval of the **2019-2020 Department Chairs** as listed:

Department	Chair
English	Michelle Lamon
Social Studies	Brian Nortz
Math	Susan Menapace
Science	William Covey

Motion for approval by Natalie Hurley, seconded by Kelly Milkowich, with motion approved 7-0.

13. Board Action – Approval of donations totaling \$300 for our FIRST®Tech Challenge Robotics Team Motion for approval by Albert Romano, seconded by Kelly Milkowich, with motion approved 7-0.

- 14. Board Action Approval for Family and Consumer Sciences / FCCLA students to attend overnight Leadership Conference and competition from March 31, 2020 to April 2, 2020 at the Villa Roma Resort and Conference Center, Calicoun, NY. Motion for approval by Jamie Lee, seconded by Albert Romano, with motion approved 7-0.
- Board Action Approval of Committee on Special Education Reports
 Motion for approval by Daniel Dupee, seconded by Natalie Hurley, with motion approved 7-0.

F. ITEMS FOR BOARD ACTION - PERSONNEL

16. Board Action Personnel changes as listed:

A motion for approval of the following PERSONNEL CHANGES, with *effective dates* as listed is made by Kelly Milkowich, seconded by Tiffany Orcesi, with motion approved 7-0.

(A) Retirements: none

(B) Resignations:

Name	Position	Effective				
		Date				
Richard Butler	4-Hour Aide	01/17/2020				
Paul R. Locy, Sr.	Bus Driver	02/10/2020				
Alexander J. Finley	Elementary Teacher	08/31/2020				

(C) Appointments:

Name	Position	Annual Salary / Rate of Pay	Probationary or Tenure Track Appt. (if applicable)	Effective Date				
Bruce Matthews	Substitute Bus Driver	\$15.14 per hour		Emergency appt. 01/16/2020				
Zachary F. Barker	Substitute Teacher/Substitute Aide	\$85 per day / \$11.91 per hour		Emergency appt. 01/28/2020				
Alicia L. Hewitt	Substitute Teacher Aide	\$11.91 per hour		02/11/2020				
Cindy L. Parker	Substitute Teacher Aide	\$11.91 per hour		02/11/2020				
Aaron H. Joyner	Substitute Bus Driver	\$15.14 per hour		02/11/2020				
Alexander J. Finley	Art Teacher	\$61,695 annually-Step 14	3-year probationary	09/01/2020				
		(MB+39)	appt. in the tenure area of Art					

G. ITEMS FOR BOARD ACTION - FINAL FINGERPRINT CLEARANCE

17. FINAL Fingerprint Clearance - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees' fingerprints for employment have been submitted to NYSED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received <u>FINAL CLEARANCE</u> from SED:

Motion for approval by Albert Romano, seconded by Daniel Dupee, with motion approved 7-0.

- Alicia L. Hewitt Substitute Teacher Aide
- Cindy L. Parker Substitute Teacher Aide

H. SUPERINTENDENTS' REPORTS

- 18. Assistant Superintendent Mrs. Smith shared information regarding the Executive Budget and lack of information on the tax cap at this time.
- 19. Superintendent Mrs. Case shared progress on our Grief Response Plan.

I. CORRESPONDENCE & UPCOMING EVENTS

- 20. Correspondence Log
- J. ITEMS FOR NEXT MEETING Monday, March 9, 2020 Regular Meeting will begin at 5:30 p.m. in the General Brown Room

K. PROPOSED EXECUTIVE SESSION

21. **A motion is requested to enter executive session** for discussion of a specific current legal matter. Motion for approval by Jamie Lee, seconded by Tiffany Orcesi, with motion approved 7-0. Time entered: 6:50 p.m.

- Mrs. Bennett was excused from the meeting at 6:50 p.m.
- The following motions were provided by Clerk Pro-tem Barbara J. Case

L. RETURN TO OPEN SESSION

22. **A motion is requested to adjourn the executive session** and reconvene the regular meeting. Motion for approval by Jamie Lee, seconded by Natalie Hurley, with motion approved 7-0. Time: 7:04 p.m.

M. MOTION FOR ADJOURNMENT

23. **There being no further business or discussion,** a motion is requested adjourn the regular meeting. Motion for approval by Daniel Dupee, seconded by Tiffany Orcesi, with motion approved 7-0. Time adjourned: 7:04 p.m.

Respectfully submitted:		
Debra L. Bennett, District Clerk		

Supporting documents may be found in supplemental file dated February 10, 2020

General Brown Central School District Calendar July 2020—June 2021

[Approved—Board of Education __/__/__]

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MARKING PERIODS

1st Quarter - Sept. 8 to Nov. 13 = 47 days 2nd Quarter - Nov. 16 to Jan. 29 = 44 days 3rd Quarter - Feb. 1 to April 16 = 44 days

4th Quarter - Apr. 19 to June 25 = 49 days

REPORT CARDS

1st Quarter - November 20, 2020 2nd Quarter - February 5, 2021 3rd Quarter - April 23, 2021 4th Quarter - June 25, 2021

PARENT/TEACHER CONFERENCES

November 19, 2020 November 20, 2020

OPEN HOUSES

9/2/2020 DEX 5 PM to 6 PM 9/2/2020 BGP 6:15 PM to 7:15 PM 9/3/2020 JSHS 6 PM to 7 PM

REGENTS DATES January 26-29, 2021

June 1, 16-25, 2021

Superintendent Conference Days: (Students do not attend school)

#1-September 2, 2020 #2-September 3, 2020 #3-March 12, 2021 #4-TBD

If additional days must be used for emergency closings, the first day will be taken from April recess days beginning with April 9 then April 8, 7, 6, etc.

In the event of long-term emergency closings, the Board of Education reserves the right to determine which make up days will be used from any scheduled recess periods and/or holidays, consistent with any language that may exist in district labor agreements.

Please note: This calendar is subject to change.

September 2020

2 and 3 Superintendent's Days (No school for Students) 7 Labor Day 8 School Opens

October 2020

12 Holiday

November 2020

11 Holiday 19-20 Parent-Teacher Conf.

25-27 Holiday / Recess

December 2020

24-31 Holiday / Recess

January 2021

Holiday / Recess

18 Holiday

26-29 Regents Days

February 2021

15-19 Holiday / Recess

March 2021

12 Superintendent's Day

April 2021

2-9 Holiday / Recess 20-22 NYS Assessments

May 2021

4-6 **NYS Assessments**

31 Holiday

June 2021

16-25 Regents Days 25 Rating Day / Last day for Staff

School Day Tally

19 Sept Oct 21 17 Nov 17 Dec 19 Jan Feb 15 23 March 16 April 20 May 19 June

TOTAL 186 days

First day of school for Students

Holiday / School closed for Students

Regents / Assessments Days (underlined)

Parent Teacher Conference Days



Superintendent Conference Days / School closed for Students

Recess / No school for Students



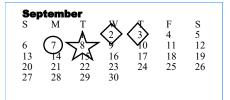
Last day of school for Staff



General Brown Central School District 10-Month Staff Calendar 2020-2021

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	September 2020
2 & 3	Superintendents Conference Days
7	Labor Day
8	Opening of School
	October 2020
12	Holiday
	November 2020
11	Veterans Day
19-20	Parent-Teacher Conferences
25-27	Holiday / Recess
	December 2020
24-31	Holiday / Recess
	January 2021
1	Holiday / Recess
18	Holiday
26-29	Regents Days
	February 2021

1	Holiday / Recess
18	Holiday
26-29	Regents Days
	February 2021
15-19	Holiday / Recess
	March 2021
12	Superintendents Conference Day
	April 2021
2-9	Holiday / Recess
	May 2021
31	Holiday
	June 2021
16-25	Regents Days
25	Rating Day
25	Last Day of School for Staff
	Total number of days 186
	Supt. Day #4—Date TBD

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GENERAL BROWN CENTRAL SCHOOL DISTRICT Board of Education Meeting Schedule 2020-2021

(As approved by the Board of Education - $__/__/_$)

Board of Education meetings will be held in the **General Brown Room** of the Jr.-Sr. High School beginning at 5:30 p.m., unless otherwise stated.

July 1	Annual Organizational Meeting followed by Regular Meeting - Time: TBD
August 10	Regular Meeting
September 14	Regular Meeting
October 5	Regular Meeting
November 9	Regular Meeting
December 7	Regular Meeting
January 4	Regular Meeting
February 8	Regular Meeting
March 8	Regular Meeting
April 12	Regular Meeting
May 10	Regular Meeting followed by the Annual Meeting / Budget Hearing at 6:00 p.m. (in the JSHS auditorium)
Tuesday May 18	Budget Vote / Election - New Gymnasium JSHS - Noon to 9 PM
June 14	Regular Meeting